# Code of conduct for visitors and external companies\\internal.draexlmaier.com\DRX$\_DRXGroup\SI\34_Management-Systems\01_ALLGEMEINES\04_Allgemeines\Key-Visual\EHS\2019-icon-EHS.png

## Note on risk areas defined by the Robert-Koch-Institute

* Please check whether you have been in a currently designated risk area by the ***Robert-Koch-Institute*** in the 14 days prior to your visit. The classification of risk areas may vary from country to country. Therefore, please inform yourself in advance about the country-specific regulations applicable to the respective location visited.
* If you have been in a designated risk area for the last 14 days, you will only be allowed to enter the premises of the DRÄXLMAIER Group if you can prove that a **PCR test** carried out at a state-accredited laboratory **at least five days after returning from a risk area** is negative.

## Prior to your arrival – Health self-check

* Before you can enter the premises of the DRÄXLMAIER Group, please carry out a health self-check by answering the following five self-check questions:
1. I am under quarantine and/or belong to a risk group?
2. My body temperature before the visit is measured at over 37,8 Grad Celsius / 98.6 degrees Fahrenheit?
3. I have influenza, have to sneeze frequently and/or have a runny nose? (no known allergy is meant here)
4. I cough regularly, the coughing stimulus comes unexpectedly and/or I've been having trouble breathing lately? I feel short of breath?
5. I have signs of a cold with headache, joint and limb pain and/or I feel "flu-like"?

**All** five questions answered with **NO:** **🡺 You are able to visit!**
**One** question answered with **YES** and/or symptoms**: 🡺 Please stay at home!**

* We reserve the right to carry out health checks on site.

## Entering and leaving the factory premises

* Entering and leaving the factory premises during the pandemic will take more time than you are used to. Therefore, please remain calm and always keep a minimum distance of 1.5 meters from other persons. This also applies if you have to wait in front of entrances and exits.
* Follow the instructions of the plant security as well as the signs and floor markings on the company premises.
* A mouth and nose mask must always be carried. This must be shown to the plant security without being asked before entering the company premises.
* Please also inform yourself in advance about the current 7-day incidence value of the respective district of the visited location. If this exceeds 35 new infections per 100,000 inhabitants within seven days, there is a general mask obligation at this location.

## Social Distancing

* Always keep a minimum distance of 1.5 meters from other people. If this is not possible, please use a mouth and nose mask.
* Observe the maximum occupancy rate, which applies in meeting rooms, among other places.
* Avoid shaking hands.

## Breaks

* Keep a minimum distance of 1.5 meters even in the smoking areas.
* The use of the canteens is currently prohibited for external persons.

## Stop the spread of the virus

* Wash your hands as often as possible with soap and water for at least 20 seconds. (Hand washing rules are posted in every washroom).
* Cough and sneeze properly - cover your nose and mouth with a handkerchief, napkin or elbow crease.
* If you feel ill, please contact your contact person immediately by telephone and leave the company premises directly.